# **SAP2000**®

Integrated Finite Elements Analysis and Design of Structures

**TUTORIAL MANUAL** 



**Computers and Structures, Inc.** Berkeley, California, USA Version 6.1 September 1997

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# TUTORIAL 1

# 2-D Frame with Static Loading

### Description

This tutorial describes the modeling and analysis of a seven-story two-dimensional frame structure, subjected to static earthquake loads. The framing and the static loads are shown in Figure 1-1.

# Significant Features of Model and SAP2000

- Using Templates
- Editing the model graphically
- Two-dimensional frame analysis
- Diaphragm constraints
- Lateral joint loads
- Vertical span loads
- Graphical output of results

	1 2	20к 20	)K	2	QK 20	)K	1
TYPICAL VERTICAL LOADING	10'	10'	10'	10′	10'	10'	
EVERY LEVEL		↓ ↓	1	Ι,		1	I
	V	<b>*</b> * *	/ • •	• •	<b>* ↓</b>	<b>*</b>	0.1K/ft
ROOF		104			104		
201		101			101		
	176		211			176	
LEVEL 7		104			104		
15K							
	176		211			176	
LEVEL 6		104			104		
12.5K							
	211		257			211	5 @ 13′0"
LEVEL 5		131			131		
10K							
	211		257			211	
LEVEL 4		131			131		
7.5K	1		202				
	257		283			257	
LEVEL 3		162			162		
5K			283				
	257		205			257	
LEVEL 2		162			162		2 @ 13'-6"
2.5K	]		283				
	257		205			257	
GROUND	///		/////	///		/////	<i></i>
						GLOE	BAL Z 🛦
	1			1			
		201 0"			201 01		
	-	300"			30"-0"		GLOBAL X

ALL COLUMNS ARE W14'S ALL BEAMS ARE W24'S MEMBER WEIGHTS ARE INDICATED TYPICAL STORY MASS = 0.49 kip-sec-sec/in MODULUS OF ELASTICITY = 29500 ksi STEEL STRENGTH (f'y) = 36ksi

Figure 1-1 Two-dimensional Frame Tutorial

### **Building the Model in SAP2000**

#### **Using Templates**

1. Select the units you want to work with from the status bar at the bottom of the SAP2000 window. In this case let's start with Kip-ft.

Kip-ft	-	
--------	---	--

Note: You can change the units you are working with at any time and SAP2000 will handle the conversion.

2. From the File menu select New Model from Template.



4. Fill in story and bay information. For now use 13 ft for story height and we will edit the first two floors and their grids next.

#### **Editing Model**

3.

We are going to edit the framing and the grid at the same time.

1. From the Draw menu select Edit Grid.

Hint: Always try to locate your joints at grid intersections. By providing grids you can make inputting, modifying and viewing of your model much easier and faster.

- 2. Select the Z direction button to change the grids defining the story heights.
- 3. Select the **Glue Joints to Grid Lines** option. This will let you edit the joint locations and framing by simply editing the grid.
- 4. Edit the grid locations and press the OK button to close the form.

Hint: When you have finished editing the grid you can right click with the mouse on the columns to find out if the columns are the proper length. This is a very practical way to inquire about any joint or frame member.

### **Editing Supports**

The next step is to change the supports on the structure from the default of pinned to fixed.

- 1. Select the **Pointer Tool** icon from the floating tool bar.
- 2. Draw a box completely around the three joints at the base of the structure

Hint: You can always look at the status bar to see what type of elements and how many of them have been selected.

3. Select **Assign Joint Restraints** icon from the floating tool bar to set the fixed supports. You can also define other Joint properties including the restraint through the **Assign** menu.

#### **Assigning Member Sections**

1. Load all the frame sections that you will need for your model first. From the **Define** menu select **Frame Sections** option. Then import the wide flanges shown in Figure1-1.

Note: You can select more than one section at a time in the Section Selection list by using the ctrl key while you make the selections.

- 2. You will find under the **Select** menu item many ways to select joints and elements. For this problem you may find the **Pointer/Window** and the **Intersecting Line** select mode to be the most helpful.
- 3. Once you have selected the frame members you want, you can assign steel sections to them through the **Assign Frame Sections** button on the floating tool bar.

### **Assigning Loads**

Define Static Load Case Names					
Loads		Self Weight	Click to:		
Load	Туре	Multiplier			
DEAD	DEAD 🗸	1	Add new Load		
DEAD EQ	DEAD QUAKE	<b>1</b> 0	Change Load		
			Delete Load		
			οκ		
			Cancel		
	DEAD QUAKE	0	Change Load Delete Load OK Cancel		

Figure 1-2 Static Load Case Names Input Form

- 1. The first step in entering the loads is to define static load cases. From the **Define** menu select **Static Load Cases**.
  - DEAD can be used for the beam vertical loads and keep the **Self Weight Multiplier** as 1.
- 2. Define a static lateral load case called EQ for the earthquake load. Assign the lateral load as a **QUAKE** type load. This will allow the load combinations for the design features of the program to be calculated automatically. Also set the **Self Weight Multiplier** to zero.
- 3. The vertical loads shown in Figure 1-1 can be assigned to the beams by selecting all the beams and using the **Assign Frame Span Loads** button on the floating tool bar.
- 4. The static lateral loads need to be entered by selecting each node individually and using the **Assign Joint Loads** button.

Reminder: Make sure that you are adding the loads to the proper load case.

### Setting Up Floor Diaphragms

Setting up floor diaphragms and specifying the floor mass in only the X direction are some common techniques used to reduce the size of the problem solved by SAP2000. In addition, setting diaphragms makes the structure behave more like a building with a rigid diaphragm.

- 1. Repeat these Steps for each floor:
  - Select all the joints on a floor.

- From the Assign menu select Joint ... Constraints.
- Select Add Diaphragm from the drop down list box.
  - In the Diaphragm Constraint form give the diaphragm a name like DIA1 for the first floor.
  - Select Z-axis constraint. This defines a diaphragm perpendicular to the Z-axis.
  - Press the OK button.
- Press the OK buttons to finish the operation.
- Repeat the steps for the other floors with a different diaphragm name for each one.
- 2. The Story masses are the same on all floors so select one node from each floor.
- 3. Change the input units to Kip-in since the Typical Story Mass provided in Figure 1-1 is given in those units.
- 4. From the Assign menu select Joint ... Masses
  - Enter the story mass in the local direction 1 (which in this case is the global X) direction.
  - All the other values are zero.
- 5. Change the units back to Kip-ft.

#### Material Properties

The final thing to check before running the analysis is the material properties.

- 1. From the Define menu select Materials.
- 2. In the Materials form select STEEL and press the MODIFY/SHOW MATERIAL button.
  - In the Material Property Data form check that the material properties are correct. Remember that the values are reported in the current units.

### **Running Analysis**

Once data has been entered, it is time to run the model and take a look at our results.

- 1. Save your model.
- 2. Set the parameters for the analysis run by selecting from the **Analyze** menu **Set Options**.
  - In the **Analysis Options** form select a **Plane Frame** analysis to reduce the size of the solution and thus reduce the time needed for the analysis.
  - Press the OK button to accept your changes.

#### Tutorial 1 2-D Frame with Static Loading

3. Select **Run** from the **Analyze** menu to analyze the structure.

Note: Once the analysis has finished, you may want to look at the entire analysis results screen before pressing the OK button. This is your first check to see if there are any problems with the model.

### **Using the Results**

#### **Checking Results**

Once you have run the model successfully you need to check and see that the output is correct and close to what you expected.

Model checks:

- 1. Check that the base shear adds up to the total lateral load in the EQ load case.
  - Select the bottom set of frame members and the nodes at the base of the structure.
  - From the Assign menu select Group Names.
  - Give the group a name like BASE SHEAR.
  - Select the ADD NEW GROUP NAME button and press the OK button.
  - From the **Display** menu select **Show Group Joint Force Sums** and select the group name that you just assigned.
- 2. Look at the deflection and animate it for both lateral and vertical loads to make sure that the model is behaving as expected.
  - From the **Display** menu select **Show Deformed Shape** and select the loading case in which you are interested. Also select the **Wire Shadow** option, so you can see the undeformed structural shape. See Figure 1-3 and Figure 1-4 for the deformed shapes of the structure. Right click on any joint to see its displacement and rotation.
  - Animate the displayed load by pressing the START ANIMATION button at the bottom of the status bar (A window with the deformed shape will need to be active for the button to show). You can also save the animation as an \*.AVI file for later viewing from the **File** menu. (See online help under "Export an AVI file".)

Try This: Press the + and – buttons next to the Animate button and see what happens to the form with the deformed shape.

• Press the STOP ANIMATION button when you are finished looking at it.

If these checks show that the input information appears to be correct then we can move to the more advanced checks.

Tutorial 1 2-D Frame with Static Loading



Figure 1-3 Static Deformed Shape



### **Structural Performance**

You will often want to make certain that the structure is within the performance limits, such as stresse ratio, set by the code being used. SAP2000 will do the stress checks automatically when a member is designed. (The design features of SAP2000 will be discussed in more detail in subsequent tutorials.)

- 1. The structural elements can be designed by simply selecting from the **Design** menu the **Start Design/Check of Structure** option.
  - The frame elements will now display colors showing their stress level with the stress ratio level value indicated below the beam. A value of 1 is 100% stressed.
  - Other design and input information can also be displayed by selecting from the **Design** menu the **Display Design Info** option.

#### Tutorial 1 2-D Frame with Static Loading

- 2. There is also the ability to see the design information on individual members and to assign alternate sections to them by right clicking on the element.
  - From the screen that appears you can select the DETAILS button to view detailed information on the section for each of the load combinations used in the design.
  - You can also redesign the element after changing its design parameters, effective length, K factor and section properties by pressing the REDESIGN button.
- 3. If you have selected a new section and want to use that for your final design you can select from the **Design** menu the **Update Analysis Sections** option so the structure can be reanalyzed using the new sections that have been selected.

Note: You may need to use the Refresh Window button on the tool bar to update the design information in the active window after changing any of the design parameters.

### Looking At and Printing Analysis Results

You will often want to look at and have a copy of the results that you get from a SAP2000 analysis run. There are different ways to do this.

- 1. You can choose to output the results during the analysis run by selecting **Generate Output** on the **Analysis Options** form. The **Select Output Options** button that appears will allow you to select how much of the results to output. The results are written to a file with the name of the data file and an extension of \*.OUT.
- 2. The input and most of the output information can be viewed from the **Display** menu.
- 3. From the **File** menu you can choose to print Graphics, Input Tables, Output Tables and Design Tables of the model's data and results.

# *Hint:* If members or joints are selected when printing the tables, you will have the output to only print the selected members. To do this, check the Selection Only option.

4. The SAP2000 analysis run also provides two output files. The *filename*.EKO file includes all the input information used for the analysis. The *filename*.OUT file contains analysis result data as well as any output requested from the **Analyze ...Set Options** menu.

Remember: You may want to make a habit of printing the output to a file first. This will give you a fast way to look at your output using a text editor without wasting large piles of paper.

## **Final Comments**

As you can see, SAP2000 is a powerful structural analysis tool and can be used for a variety of problems. However it is very important to understand the engineering principles on which it is based.

Most projects start as feasibility exercises and mature into a full analysis/design project. This makes it very important to decide early on what the proper tool is so there will be no need to change programs during the middle of a project. SAP2000 tries to address as many of the needs that a designer may have during the life of the project.

Features that help in the design process include:

- The ability to design small and large projects without having to learn a new program.
- The ability to design steel and concrete members within the same program.
- Fast analysis algorithms allowing time for developing the model and optimizing the design of structural elements.
- The ability to easily modify and improve the design.

There are probably as many ways to model a structure as there are engineers. However, you may find some of these ideas helpful:

- Start with a basic model of your structure and try and understand it before adding more detail. It is always easier to fix structural system related problems while the model is still simple.
- Ensure the structure can be constructed and will behave the way you have modeled it. If it can not be built in such a way, you may need to understand what effect that will have on the structure.
- Thoroughly document your design including assumptions, areas that need to be reviewed and information that is still required. You can use the **User Comments and Session Log** text editor under the **File** menu. This basic text editor is built into the program allowing your notes to be with your model.
- Experiment with alternative structural systems. SAP2000 was designed to be fast; use the extra time to improve your design.
- If there is time to do it properly later there should be time to do it properly from the start.

# TUTORIAL 2

# 2-D Frame with Response Spectrum Loading

## Description

This tutorial is a continuation of Tutorial 1. In this tutorial we will demonstrate how to add a Response Spectrum analysis to the 2-d frame. The basis for the Response Spectrum will be the UBC94S2 spectrum, which is included in SAP2000.

### Significant Features of Model and SAP2000

- Using Help to get instructions on SAP2000 features
- Adding a Response Spectrum load case
- Scaling the Response Spectrum for use in design

### **Defining Response Spectrum**

A Response Spectrum is the maximum response of a system excited at its base by a time acceleration function. It is expressed in terms of the natural frequency and the amount of damping of the system. The UBC94S2 Response Spectrum function that we are going to use is provided with SAP2000 and so it will not need to be defined separately. If there were a need to define your own Response Spectrum Function you could use the online help to get step-by-step instructions.

#### **Online Help**

Remember: You can use the following methods to get information on any SAP2000's functions.

- 1. From the **Help** menu select **Search for Help on**.
- 2. With the **Index** tab selected:
  - In Area 1 type 'Define'. You will then see in the Area 2 a list of all the help topics that start with define. One of those topics is Define Response Spectrum Functions, which is the topic we need help on. Double click on the line with the words 'Define Response Spectrum Functions' to show the help information on that topic.
- 3. Alternately, select the **Find** tab to search for key words in any of the online help topics.
  - If this is the first time that you use Find for the SAP2000 online help, a **Find Setup Wizard** form will appear.
    - Press the NEXT button to accept the criteria for building the find database.
    - Press the FINISH button to have the database built.
  - In Area 1 type 'Response Spectrum'
  - In Area 3 you will again find 'Define Response Spectrum Functions' which you can select to get to the help information.

Note: You can find more information on using online help, in your windows documentation. You can also run the WINHELP32.HLP file in your C:\WINDOWS\HELP folder.

#### Defining Response Spectrum Case

- 1. If the model is locked then use the **Lock/Unlock Model** button to unlock it so you can make changes to the model.
- 2. Set the units to Kip-ft.
- 3. From the Define menu select Response Spectrum Case.
- 4. Press the ADD NEW SPECTRA button on the **Response Spectra** form.
- 5. In the **Response Spectrum Case Data** form:

- Input a **Damping** of 0.05 (5 %)
- Select the **UBC94S2** for the **U1** direction and a **Scale Factor** of 32.2 ft/sec<sup>2</sup>. The scale factor is used for the Response Spectrum because UBC94S2 is normalized by the acceleration due to gravity g.
- The remainder of the default values are acceptable.
- Press the OK buttons to accept the changes you have made to both forms.

### **Running Analysis**

Once you have made the modifications, it is time to run the model and take a look at the Response Spectrum results.

- 1. Save your model.
- 2. Set the parameters for the analysis by selecting from the Analyze menu Set Options.
  - Select the Dynamic Analysis check box.
  - Press the SET DYNAMIC PARAMETERS button and change the **Number of Modes** used in the solution to 7. The remaining default values are acceptable.
  - Press the OK button on both forms to accept your changes.

Note: You have to decide how many modes you will need to consider in your analysis to make the results meaningful. There are many criteria to take into account, but for a structure as simple as ours you can consider the same number of modes as there are floors.

3. Select Run Minimized from the Analyze menu to analyze the structure.

Note: The Run Minimized option is extremely helpful when running large models that may take a lot of time to analyze. This option allows SAP2000 to run in the background so you can continue working on other programs. The other advantage to this option is that you get a cancel button that allows you to cancel a run if you need to.

### **Checking Results**

- 1. Check the modal shapes and periods to see that they are as expected.
  - From the **Display** menu select **Show Mode Shape** and select the mode you are interested in. You may also want to select the **Wire Shadow** option so you can see what the undeformed shape looks like. See Figures 2-1 through 2-4 and note that the mode number and period is shown as the title of the window.

### Note: You can look at subsequent mode shapes by pressing the + and – buttons that are next to the START ANIMATION button.

- 2. It is helpful to see the base shear produced due to the Response Spectrum analysis.
  - Using the BASE SHEAR group that was set up in Tutorial 1, look at the base shear for the structure due to the Response Spectrum. You will see that it is substantially larger than the static load case.
- 3. You can also check the displacement of a joint due to the Response Spectrum.
  - From the **Display** menu select **Show Deformed Shape**.
    - In the **Deformed Shape** form select the load case for the spectral analysis.
    - Press the OK button.
  - Right click on a joint at the top level of the structure to see the displacement of the joint in the global X direction.
- 4. Check the mass participation to see if enough modes were included in the solution. This will need to be done outside of SAP2000 by looking at the *filename*.OUT file using a text editor like WordPad.
  - Minimize the SAP2000 program.
  - Start WordPad or another text editor.
  - In WordPad open the file *filename*.OUT. Where *filename* is the name of the file you used when saving this tutorial.
    - Find the section titled MODAL PARTICIPATING MASS RATIOS as shown in Figure 2-5.
    - You will find under the CUMULATIVE SUM column that Mode 1 through Mode 7 includes 100% of the mass participation. Which means that the 7 modes included in the analysis were enough.



#### Figure 2-1 Mode 1 Shape and Period

Figure 2-2 Mode 2 Shape and Period



Figure 2-3 Mode 3 Shape and Period

Figure 2-4 Mode 4 Shape and Period

MODE	PERIOD	INDIVIDU# UX	AL MODE ( UY	PERCENT) UZ	CUMULAT: UX	IVE SUM (1 UY	PERCENT) UZ
1	1.388750	79.6359	0.0000	0.0000	79.6359	0.0000	0.0000
2	0.477833	11.5761	0.0000	0.0000	91.2120	0.0000	0.0000
3	0.268126	4.3023	0.0000	0.0000	95.5144	0.0000	0.0000
4	0.178439	2.1229	0.0000	0.0000	97.6373	0.0000	0.0000
5	0.133678	1.4077	0.0000	0.0000	99.0450	0.0000	0.0000
6	0.107637	0.6592	0.0000	0.0000	99.7043	0.0000	0.0000
7	0.090778	0.2957	0.0000	0.0000	100.0000	0.0000	0.0000

#### MODAL PARTICIPATING MASS RATIOS

Figure 2-5 Output File Block for Mass Participation

#### Scaling Response Spectra

Some design codes allow you to scale the spectral analysis base shear to the static base shear. So in this case to get the new scale factor for the Response Spectra you would:

- 1. Divide the Static Base Shear by the Spectral Base Shear and multiply that number by 32.2 ft/sec<sup>2</sup> to get a new scale factor for the Response Spectrum.
- 2. Substitute the new scale factor for the Response Spectra Case.
- 3. Rerun the analysis to get the new member forces due to the scaled Response Spectrum.

### **Final Comments**

A Response Spectra analysis introduces another level of complexity, which requires the engineer to further check the analysis results and the assumptions used in the modeling. Things to keep in mind during a Response Spectrum analysis:

- Completely understand the static behavior of the model before running a dynamic analysis.
- You will need to completely understand the rationale and applicability of scaling dynamic analysis results to equivalent static base shear before scaling results for any given model.
- The speed advantages of running a Response Spectrum analysis over a full Time History analysis can be substantial. In design, the Response Spectrum analysis can provide an even greater speed advantage, due to the fact that the design check does not need to be done at each time segment. However, one needs to be aware of the limitations of this method over a full Time History analysis.

# TUTORIAL 3

# 2-D Frame with Time History Loading

### Description

This tutorial builds on Tutorials 1 and 2 by adding an earthquake load specified as a base acceleration time history. The earthquake excitation is shown in Figure 3-1. It is the N-S component of the 1940 El Centro earthquake. The results of the Time History are used to generate a Response Spectrum which in turn is used to reanalyze the structure as a comparison.

### Significant Features of Model and SAP2000

- Time History response to base excitation
- Plotting time history results
- Plotting a Response Spectrum from a Time History
- Importing a Response Spectrum to use for analysis



Figure 3-1 El Centro Ground Acceleration Input - ft/sec<sup>2</sup>

### **Time History Definition**

Time History is a record of the ground acceleration at defined time segments for a specific earthquake in a certain direction. The record is usually normalized and therefore needs to be multiplied by the acceleration due to gravity or a factor thereof.

- 1. From the Define menu select Time History Functions.
- 2. Select the ADD FUNCTION FROM FILE button.
  - Press the **Open File** button and then find and select the ELCENTRO file from the EXAMPLES directory in SAP2000.
  - Change the name of the function to ELCENTRO to make it easier to recognize.
  - The format for this file is three pairs of data columns per row. The first column of the pair is the time and the second is the acceleration.
    - Enter 3 for Points Per Line.
    - Select the Time and Function Values (in data file) option.
    - Press the OK button.
  - Press the OK button to accept the additions that you have made.

#### Tutorial 3 2-D Frame with Time History Loading

- 3. From the **Define** menu select **Time History Cases** to define the specifics of the Time History for your model.
  - Select the ADD NEW HISTORY button.
  - Press the MODIFY/SHOW MODAL DAMPING button and enter 0.05 (5%) for all modes and hit the OK button.
  - Enter 500 in Number of Output Time Steps.
  - Enter 0.02 (sec) in **Output Time Step Sizes.** This will give us 10 seconds of the earthquake time history.
  - Select Linear from the Analysis Type drop down list box.
  - In the **Load Assignment** area:
    - ♦ select ACC DIR1 under Load
    - ♦ select ELCENTRO under Function
    - Set the **Scale Function** to the acceleration due to gravity which is 386.4 in/sec<sup>2</sup> if your units are in Kip-in and 32.2 ft/sec<sup>2</sup> if your units are in Kip-ft.
    - Set the Arrival Time and Angle to Zero.
    - Press the **ADD** button to add the load assignments and the OK button to accept the data you just entered.
  - Press the OK button on both forms to accept your additions.

We have now entered all the information we need for a Time History analysis.

Note: It is usually a good idea to run your model every time you make a major change or addition. This will give you a way to catch your mistakes early and save you time in your final design.

### **Running Analysis**

- 1. Save your model.
- 2. Set the parameters for the design run by selecting from the Analyze menu Set Options.
  - Check that the **Dynamic Analysis** settings are the same as for Tutorial 2.
- 3. Select **Run** from the **Analyze** menu to analyze the structure.

## **Using the Results**

### **Checking Results**

Once you have run the model successfully you need to check and see that the output is correct and close to what you expected.

- 1. Check the base shear produced due to the time history analysis.
  - From the **Display** menu select the **Show Time History Traces** option.
    - From the **Time History Display Definition** form press the DEFINE FUNCTIONS button.
    - In the **Time History Functions** form select Add Base Functions and check only the Base Shear X option.
    - Press the OK buttons to get back to the **Time History Display Definition** form.
    - Add the Base Shear X function to the **Plot Functions** list box.
    - Then press the DISPLAY button to see the plot of the base shear in the global X direction as a function of time. See Figure 3-2.

Note: You can also view the Time History plot of the base shear by selecting Add Group Summation Forces instead of Add Base Functions and selecting the base shear group that was defined in Tutorial 1.

- 2. You can also check the displacement of a joint due to the time history.
  - Select a joint and from the **Display** menu choose the **Show Time History Traces** option.
    - Press the DEFINE FUNCTIONS button and in the Time History Functions form select the joint name from the list and press the MODIFY/SHOW TH FUNCTION button.
    - In the Time History Joint Function form select the DISPL Vector Type and UX Vector Direction.
    - Press the OK button to accept the changes.
    - Press the OK buttons to go back to the **Time History Display Definition** form.
    - Add the joint from the **List of Functions** to the **Plot Functions** list box and remove the Base Shear X function.
    - Press the DISPLAY button to see the joint displacement with respect to time. See Figure 3-3.

#### Tutorial 3 2-D Frame with Time History Loading

- You can also define a joint function directly in the **Time History Display Definition** form without selecting it first.
  - In the **Time History Display Definition** form press the DEFINE FUNCTIONS button and in the **Time History Functions** form select Add Joint Disps/Forces.
  - In the Time History Joint Function form enter the Joint ID.
  - Select the Vector Type and Vector Direction.
  - Press the OK buttons to go back to the **Time History Display Definition** form where you will find the new joint function in the **List of Functions** list box.



Figure 3-2 Base Shear - Kips



Figure 3-3 Roof Time History Displacement - in

### **Building Response Spectrum Data**

The first thing to do is plot a Response Spectrum from the time history data. Then the data will need to be printed to a file and the file edited into a format that can be read by SAP2000.

#### Plotting the Response Spectrum

- 1. Select one joint at the base of the structure.
- 2. From the **Display** menu select **Show Response Spectrum Curves**. This option only appears when a joint is selected.
- 3. In the **Response Spectrum Generation** form you will find the name of the joint that was selected.
  - Under the **Define** tab select the X Vector Direction.
  - Under the **Axes** tab select **Period** for the **Abscissa** and **PSA** (Pseudo Spectral Acceleration) for the **Ordinate**.
  - Under the **Options** tab select **Arithmetic** for both the **Abscissa** and **Ordinate**. For the **Ordinate** set the scale factor to 1/g (g=32.2 ft/sec<sup>2</sup>) which will be .03106 sec<sup>2</sup>/ft if the units are set to kip-ft.

Note: The scale factor is used to normalize the Response Spectra. The Time History that is being used to produce the Response Spectra has been scaled by g so we need to divide by the same number to get back to normalized values.

- Under the **Period** tab select the **Default** and **Structural** frequencies, which are used in the generation of Response Spectrum. **Default** frequencies are a set of built-in frequencies, typically of interest in structures. **Structural** frequencies are the structure's natural frequencies.
- Under the **Damping** tab keep only the .05 **Damping Value**. As the structure is assumed to have 5% damping, we will not need any other values.
- Press the DISPLAY button when you finish.
- 4. You will see a plot of a response spectrum for the El Centro earthquake at 5% damping. See Figure 3-4.



Figure 3-4 Response Spectrum from Time History

- 5. In the **Response Spectrum Curves** form select from the **File** menu the **Print Tables to File** option. This will make a file that has two columns. The first one is the Period and the second is the PSA for each period.
  - Save the file under the name RS-ELCEN.TXT

### Editing Table

The next step is to do some minor editing on the RS-ELCEN.TXT text file so it is in a format that SAP2000 can read. When the file is made, there is some extraneous information that is added to help you understand the content of the file. This extra information needs to be deleted.

- 1. Open RS-ELCEN.TXT in a text editor like WORDPAD or NOTEPAD.
  - Select all the text that is shown highlighted in Figure 3-5 and delete it.
  - Save RS-ELCEN.TXT as a text file using the same name.
- 2. Now that the file only has the Period and the PSA columns, it is in a format that SAP2000 can read.

SAP2000 v6.06 File: TUTORIAL1 Kip-ft Units PAGE 1	
May 19, 1997 17:26	
SPECTRUM DATA	
Joint 9	
Direction XT	
Factor 0.03	
Widening O %	
Pseudo Spectral Accelerations vs Time Period <second< th=""><th>s&gt;</th></second<>	s>
DAMP ING	
0.0500	
0.0303 3.0866E-01	
0.0357 3.2657E-01	
0.0400 3.1139E-01	
0.0455 3.2217E-01	
0.0500 3.2205E-01	
0.0556 3.3098E-01	
0.0606 3.42658-01	
0.0007 0.74017 01	

Figure 3-5 Text File of Response Spectrum Table

### **Reading Spectral Data**

Now that we have the data in a format that can be read by SAP2000 we simply need to tell the program where the file is and how it is set up.

- 1. If the model is locked press the **Lock**/ **Unlock Model** button on the toolbar. This will unlock the model and allow you to make modifications to it.
- 2. From the **Define** menu select **Response Spectrum Functions**.

#### Tutorial 3 2-D Frame with Time History Loading

- 3. In the Response Spectrum Functions form press the Add Function from File button.
  - Name the spectra RSELCEN
  - Press the **Open File** button and pick the **RS-ELCEN.TXT** file from the **Pick File** form.
  - Keep the **Number Of Points Per Line** to 1 as there is only one set of response data on each line.
  - Select the **Period and Acceleration Values** option.
  - Press the OK buttons to close the forms.
- 4. From the Define menu select Response Spectrum Cases.
- 5. In the **Response Spectrum** form press the ADD NEW SPECTRA button.
  - Set the **Modal Damping** to 0.05.
  - In the **Input Response Spectra** area select RSELCEN for the U1 direction and give it a scale factor of 32.2 ft/sec<sup>2</sup>.
  - The remaining default values are acceptable.
  - Press the OK buttons to close the forms.

### **Running Analysis**

Once you have made the modifications, it is time to run the model and take a look at our results.

- 1. Save your model.
- 2. Select Run Minimized from the Analyze menu to analyze the structure.

## **Checking Results**

The first thing to do is check the maximum deflection at the top of the structure and the base shear due to the Time History and the Response Spectrum. This will show how well the outlined method works. At the end of this section you will find the results of the static lateral load, Response Spectrum and Time History analysis.

#### **Response Spectrum Deflection**

- 1. From the Display menu select Display Deformed Shape.
  - In the **Deformed Shape** form select the load case for the spectral analysis.
  - Press the OK button.
- 2. Right click on a joint at the top level of the structure to see the displacement of the joint in the global X direction.

#### **Response Spectrum Base Shear**

Using the BASE SHEAR group that was set up in Tutorial 1, look at the base shear for the structure due to the Response Spectrum.

#### Time History Deflection and Base Shear

- 1. Using the method outlined in the first part of this tutorial, plot the deflection at the top of the structure.
- 2. Now remove the joint from the **Plot Functions** list and plot the **Base Shear X** direction by selecting it from the **List of Functions** in the Time **History Display Definitions** form.

	Static Lateral	<b>Response Spectrum</b>	Time History
Max Deflection	1.6 in	5.5 in	5.9 in
Max Base Shear	72.5 Kips	306 Kips	286 Kips

Table 3-1 Comparison of Lateral Load Results

### **Final Comments**

As you have seen the Time History analysis is much more time consuming than a Response Spectrum analysis. The Response Spectrum and Time History analysis results can give similar results. However it is very important for the engineer to understand the strengths and limitations of each method so they can be effectively used.

# TUTORIAL 4

# 2-D Frame Steel Design

### Description

This tutorial is provided to highlight the powerful tools in SAP2000 for designing the structure after it has been analyzed. The steel design features will be looked at in this tutorial to design the structure that was modeled in Tutorial 1.

# Significant Features of Model and SAP2000

- Assigning member rigid End Offsets
- Automatic selection groups
- Changing member properties
- Designing members by groups
- Including P-Delta effects in analysis
- Viewing design results
- Overriding Auto Selection sections



ALL BEAMS ARE W24'S TYPICAL STORY MASS = 0.49 kip-sec-sec/in MODULUS OF ELASTICITY = 29500 ksi STEEL STRENGTH (f'y) = 36ksi



### **Building the SAP2000 Model**

You will be able to use the file you developed in Tutorial 1 with a few modifications.

### **Materials**

First thing to do is set the material properties.

- 1. Check that the units are set to Kip-in.
- 2. From the **Define** menu select **Materials**.
- 3. Select the STEEL Material type and press the MODIFY/SHOW MATERIAL button.
- 4. Set the Steel Yield Stress fy to 36 Ksi.
- 5. Set Modulus of Elasticity E to 29,500 Ksi.
- 6. Press the OK buttons to accept the changes and close the forms.

#### Loads

- 1. In Tutorial 1 you assigned a set of point and uniform loads as DEAD load and included the member self weight. (See Figure 4-2 for the new **Static Loads Case** list.) In this tutorial we will assign a load case for the live load and one for the self weight of the members. Including a load case for the self weight of the structure is a good way to keep track of the structural weight for design optimization purposes. The loads are separated into dead, live and lateral earthquake load cases so the design part of SAP2000 can automatically generate load combinations.
  - For the DEAD load case set the **Self Weight Multiplier** to 0.
  - Add a load case SELF of **Type** DEAD for the member self weight and set **Self Weight Multiplier** to 1.
  - Add another static load case named LIVE and assign it as Type LIVE.
- 2. Add the same loads that are in the DEAD load case to the LIVE load case. This will mean that each beam in the structure has identical dead and live loads. (See Tutorial 1 for instructions on entering loads.)

Static Load Cas	e Names		
Loads Load	Type	Self Weight Multiplier	Click to:
DEAD EQ LIVE SELF	DEAD QUAKE LIVE DEAD		Change Load Delete Load OK Cancel

Figure 4-2 Static Load Cases

### Defining an Auto Selection Group

The Auto Selection feature in SAP2000 is a very effective way to design structures. By defining a set of steel sections as an Auto Selection section group, the program can design each frame element using only the sections in that group. For example we can define an Auto Selection group called COLUMN with only W14 sections and a BEAM group with only W24 sections. In this way frame members assigned a COLUMN Auto Selection section will only be designed using W14 sections.

The first thing to do is define an Auto Selection group, which only includes column sections. Essentially what we are doing is giving the program a list of sections which it can choose from when designing the frame members. In turn the program will select the most efficient section out of that group.

Once the preliminary design is done and it is time to start fine tuning the design, the BEAM and COLUMN groups can be replaced by the optimum sections from those Auto Selection groups. This will then assign a specific section for both the analysis and design, which will make it much easier to change the few sections that may need to be modified.

Note: Auto Selection only works for steel frame sections.

- 1. From the Define menu select Frame Sections.
- 2. In the Frame Sections form import all the steel sections between W14x61 and W14x283.
  - Select IMPORT I/WIDE FLANGE from the Import drop down list box.
  - In the sections form scroll down and select W14x283.
  - With the SHIFT button pressed left click on W14x61 and press the OK button. This will select these sections and all the sections in between.
- 3. In the **Frame Sections** form delete any duplicate sections.

#### Tutorial 4 2-D Frame Steel Design

Remember: You will not be able to delete a section that is in use. This feature is a way for the program to insure that all the members are assigned to existing sections.

- 4. From the **Frame Section** form add an **Auto Select** section which will be at the bottom of the **Add** drop down list box.
  - Change the Auto Section Name to COLUMN.
  - In the **Auto Selections** list box select and remove using the **Remove** button all the sections except the W14's. This will mean that any frame member assigned a COLUMN section will be designed from the list of W14 sections in the **Auto Selections** list box. (See Figure 4-3.)

Auto Section Name	COLUMN
Choose Sections List of Sections W24X104 W24X131 W24X162	Auto Selections           W14X109         ▲           W14X120         W14X120           W14X132         W14X132           W14X176         W14X176           W14X193         W14X176           W14X193         W14X193           W14X233         ▼

Figure 4-3 Defining the COLUMN Auto Selection group

- 5. Using the instructions outlined in steps 2 through 4:
  - Import all the sections between W24x55 and W24x162.
  - Assign an Auto Selection group called BEAM with only the W24 sections in it.
- 6. Finally, select all the vertical frame members and assign the COLUMN section to them. Then select all the horizontal frame members and assign the BEAM section to them. (See Tutorial 1 for instructions on assigning sections to frame members.)

Note: You can of course select a specific section for both the analysis and design instead of using an Auto Select section. You simply need to assign the frame member a steel section and design it as outlined in Tutorial 1. The steel section can either be a user-defined section or a section from the Section Property file.

## **Running Analysis**

Once data has been entered, it is time to run the model and take a look at our results.

- 1. Save your model.
- 2. Set the parameters for the design run by selecting from the Analyze menu Set Options.
  - In the **Analysis Options** form select a **Plane Frame** analysis to reduce the size of the solution and thus reduce the time needed for the analysis.
  - Select the Include P-Delta check box.
  - Press the SET P-DELTA PARAMETERS button to set the analysis parameters.
    - Set Maximum Iterations to 10.
    - Include the two dead load cases DEAD and SELF in the P-Delta load combination with a factor of 1.
    - Include the LIVE load case with a factor of 1.

# Note: The load factors that you use need to be the load factor for the design load combo that includes lateral loads and has the largest vertical load on the structure.

- The remaining default values are acceptable.
- Press the OK buttons to accept the changes and close the forms.
- 3. Select from the Analyze menu the Run option to analyze the structure.

Note: Because we have assigned groups of sections and not specific sections for our design, SAP2000 will take suitable section properties to calculate the stiffness matrix and any other properties it may need. Once the first analysis and design has been performed, the program can be instructed to use the designed sections for analysis.

## **Designing Sections**

Once you have run the analysis and checked the analysis results, you can set the parameters needed for steel design.

### Selecting Code

The information in the analysis run is used to do a code check on the frame elements.

1. From the **Options** menu select **Preferences**.

Tutorial 4 2-D Frame Steel Design

- 2. In the **Preferences** form under the **Steel** tab, select the steel code you want to use. In this case let's use AISC-ASD-89.
  - Use the same Section Properties file that was used for importing the steel sections.

### Load Combinations and Design



Figure 4-4 Design Menu Options

Once you have selected the code you will be using to design the members, you need to check the load combinations that will be used for the design.

- 1. The first thing to do is make sure that under the **Design** menu the **Steel Design** item has a check mark on it. This will tell SAP2000 to design the steel sections.
- 2. From the **Design** menu choose **Select Design Combos**.
  - Look at the automatically created combos in the **Design Combos** list box by selecting the combo and pressing the SHOW button.
  - If you find that there are other load combos that you want to use in your design, you can add them. Simply define the combo from the **Define** menu and then in the **Select Design Combos** form add the combo to the **Design Combos** list.
- 3. Run the Design/Check from the Design menu by selecting Start Design/Check of Structure.
  - Each of the elements will be designed with the most efficient section from its Auto Selection section group.
  - SAP2000 will automatically display on the active window the percent of maximum stress below each of the elements.
  - The elements will also be color coded for convenience with a stress ratio color key located at the bottom of the window.

Note: If you just want to check the design for a limited number of frame members, you can select those members and then choose Start Design/Check of Structure.

#### Viewing Results and Redesigning

The first thing to do when a Design/Check is performed, is to see that the results are correct. SAP2000 gives the user some tools to check the results.

- 1. Right click on any member to view its design results. The element you have selected will be flashing to identify itself.
- 2. In the **Steel Stress Check Information** form, you will find a list of the load combinations used to check the section at various locations along the members. (See Figure 4-5)
  - One of the combos will be highlighted when you first see the form. That is the controlling combo that was used to design the section.
  - Next to each combo there is the location along the member where the check was performed followed by the stress ratio for moment interaction and shear.

Hint: You can change the number of locations at which the forces are reported. Select the frame elements and choose from the Assign menu Frame ...Output Segments and change the number of segments. You will then need to rerun the analysis to get the result for the new segments.

- 3. Selecting any of the combo checks and pressing the **Details** button will show the analysis results for that member and governing equation from the code. (See Figure 4-6)
- 4. Pressing the **ReDesign** button will bring up the **Element Overwrite Assignments** form. In this form you can:

Note: If you make any changes in the Element Overwrite Assignments form through the ReDesign button, you will need to press the Refresh Window button on the tool bar to see the updated design results on the current window.

• Select another section to see the effects of the change on the stress ratios.

Note: In the Auto Selection mode, this section can be used in developing a new stiffness matrix if you "Update Analysis Sections". However, Auto Selection will still take place the next time you run the design check.

- Set the member as a Moment Resisting Element or a Brace.
- Overwrite design factors like the effective length, unbraced length ratio and so on.

#### Tutorial 4 2-D Frame Steel Design

- **Overwrite Allowable Stresses** used for the design. This is a value in the current units for the allowable stress of the section.
- When you have finished modifying the design parameters press the OK button.

Note: Changing any of the information in the ReDesign form will make SAP2000 automatically recalculate the design stress ratios for that new information and update the Steel Stress Check Information form. See the Re-Analyzing section for instructions on updating the analysis sections.

5. To use the ReDesign section in the next analysis you will need to select from the **Design** menu the **Update Analysis Sections** option. This will replace the sections used to build the stiffness matrix so that a more accurate design check can be made.

S	teel Stress (	Check Info	rmation					
	Frame ID Section ID	28 W24X11	17			Det	ailsį ReDe:	sign
	COMBO ID	STATION ID	/MOMENT RATIO	r intera = Axl	СТІОМ СН + ВЗЗ	ECK// + B22	-SHEAR 2 RATIO	-SHEAR 3-/ RATIO
	DSTL1	360.00	0.431(T)	= 0.000	+ 0.431	+ 0.000	0.134	0.000 🔺
	DSTL2	0.00	0.451(T)	= 0.000	+ 0.451	+ 0.000	0.209	0.000
	DSTL2	90.00	0.351(T)	= 0.000	+ 0.351	+ 0.000	0.196	0.000
	DSTL2	180.00	0.554(T)	= 0.000	+ 0.554	+ 0.000	0.024	0.000
	DSTL2	270.00	0.158(T)	= 0.000	+ 0.158	+ 0.000	0.245	0.000
	DSTL2	360.00	0.837(T)	= 0.000	+ 0.837	+ 0.000	0.257	0.000 💌
			OK		Can	cel		

Figure 4-5 Steel Stress Check for Specified Load Combinations

🔀 Steel Stress Check Information A	SC-ASD89		
File			
STEEL SECTION CHECK KIP	-in Units		
ELEMENT TYPE Moment Resi	sting CLASSIFICATION Seis	mic	
FRAME ID 28			
STATION ID 360.000			3
SECTION ID W24X117			
L=30.000			
A=34.400 i22=297.000 i3	3=3540.001		
522=46.406 533=291.838 E=29500.000 fy=36.000	r22=2.938 r33=10.144		
STRESS CHECK FORCES & MOM	ENTs		
P 800 8	M22 M33	U2 U3	
STRESS CHECK RATIO IS	.871 = 0.000 + 0.871 + 0.000	0.000	
AXIAL FORCE & BIAXIAL MOM	ENT DESIGN (BENDING)		
fa STRESS	Fa Ft		
AXIAL 0.000	21.600 21.600		
Fb	Fb Fe	Cm K L	Cb
STRESS	ALLOWABLE ALLOWABLE FAC	TOR FACTOR FACTOR	FACTOR
MAJOR BENDING 15.147			1.164
	21.000 10.120 1.	1.000 1.000	
SHEAR DESIGN			
SHEAR FU	SHEAR FU		
MAJOR SHEAR 4.626	14.400		
MINOR SHEAR 0.000	0.000		

Figure 4-6 Detailed Steel Design Info of a Beam Element

6. You can also look at various design results on the graphics screen by selecting from the **Design** menu the **Display Design Info** option. These results will be plotted on the bottom and to the right of frame members.

Note: The sections used for the analysis are shown at the top and to the left of the frame members. All the design information is shown at the bottom and to the right of the frame members.

Display Design Re	sults
O Design Output	P-M Ratios
Design Input	Shear Allowables
ОК	Eff Length Ratios Cm Factors Cb Factors Live Load Red Factors DB Factors

Figure 4-7 Display Design Input and Results Form

7. You can also Print out the design results by selecting from the **File** menu **Print Design Tables.** To print results on a limited number of members, select the members and then selecting from the **File** menu **Print Design Tables.** 

#### **Editing Section Properties**

From Figure 4-1 you will see that the beams have point loads coming in at their third points. Let us assume these point loads are coming from other members and so the beams are supported laterally at their third points. The model as it is defined does not take that into consideration, so the beams are over designed. To design the beam more accurately we will need to edit the beam design properties.

- 1. Select all the beams in the structure. You may want to use the **Intersecting Line Select Mode**.
- 2. Select from the **Design** menu the **ReDefine Element Design Data**.
  - In the **Element Overwrite Assignments** form select the **Unbraced Length Ratio**, **L22** check box and set the value to 0.33. This will brace that member at 1/3 rd points (against buckling in the local 1-2 plane) instead of the default of braced at the ends only. (See Figure 4-8)
  - Press the OK button when you have entered the new value. SAP2000 will then automatically rerun the Design/Check and update the model.
- 3. You will now see that the beam members are smaller.

Hint: You can get a group load joint sum report on the Base Shear group to find what the self-weight of the structure is. This is a quick way to see if your changes have produced a more efficient structure. You can also get the total weight of the structure from the filename.EKO file.

ement Overwrite Assignments				
Desig	jn factors		Element Section	
	Effective Length Factor, K33	d of	Change	
	Effective Length Factor, K22			
	Unbraced Length Ratio, L33		Element Tune	
	Unbraced Length Ratio, L22	.33	Change Element Type	
	Cm Factor, Cm33		O Moment Resisting	
	Cm Factor, Cm22		C Braced	
	Cb Factor			
	Live Load Reduction Factor			
	NonSidesway Magn Factor DB22			
	NonSidesway Magn Factor DB33		Overwrite Allowable Stresses	
	Sidesway Magn Factor DS22			
	Sidesway Magn Factor DS33		OK Cancel	

Figure 4-8 Element Overwrite Assignments for Beams

### **Re-Analyzing**

The first analysis run used approximate section properties to develop the stiffness matrix. So the model will need to be run again as an iterative process to make sure that the analysis is done using the selected sections.

- 1. Once you have finished modifying the structural sections you will need to use, from the **Design** menu select the **Update Analysis Sections** option. Then rerun the analysis to use the selected member properties for the stiffness matrix.
- 2. Then rerun the design to see which members have changed.
- 3. Once you are satisfied with the sections selected, from the **Design** menu choose the **Replace Auto w/ Optimal Sections** option. This will permanently replace the auto sections with the current design sections. This effectively makes the design section the analysis section and therefore replaces the BEAM and COLUMN analysis sections with the optimal or user selected sections.

### **LRFD** Design

The method used for LRFD design is essentially the same as that used for ASD. The combos and checks made on the frame members will be performed using the LRFD code so the results and information reported are different. To run an LRFD Design/Check you will need to change some of your input parameters.

- 1. Enter new load factors for the P-Delta analysis.
- 2. Select from the **Preferences** form the AISC-LRFD93 steel code.
- 3. Redesign the steel sections.

### **Advanced Features**

### **Defining Frame Element Groups**

Sometimes you may find it helpful to design using frame member groups. This will force all the members in the group to be designed with the same section. The advantage of this method is that it will reduce the various number of sections used in the design. For example you can group two or three floors as one group when designing them. This will then provide you with one section that works for all the columns and one section that works for all the beams in that group.

- 1. Reassign the Auto Selection sections to the frame members.
- 2. Assign all the frame sections at level 3 and below to a group name BOTTOM.
- 3. Assign all the frame elements between Level 5 and Level 3 to a group name MIDDLE.
- 4. Assign the remaining elements to a group name TOP.
- 5. Rerun the analysis on the model.
- 6. From the **Design** menu choose the **Select Design Group** option. This is where one can have the program design a group of members and assign all of them with the lightest section that satisfies the stresses in all of them.
  - Include in the **Design Groups** list box only the member groups TOP, MIDDLE and BOTTOM. This will mean that each frame element group is designed with the most efficient section from the Auto Selection group.

## Note: If there are no groups in the Design Group list box then all the members will be designed individually.

- When you press the OK button, SAP2000 will automatically design the steel sections and display the results in the active window.
- 3. Compare the results from the first design run and the group design run to see how that will affect the selected sections.

### End Offset

This structure is designed to be a moment frame system with members that have no cross sectional dimensions for analysis purposes. However, even though this is not a bad assumption, SAP2000 allows a more accurate way of modeling this problem. By setting Member End Offsets, you can define a region about the beam column connection where the members can not bend. This essentially produces a rigid zone at that connection. The area can be as large as the user wants, but it is usually taken as the depth of the member that is framing into it, at that joint (or a fraction thereof).

- 1. Select all the frame elements.
- 2. From the Assign menu select Frame... End Offsets.
  - In the **End Offset** form select the **Update Lengths From Current Connectivity** option. This will make the program automatically calculate the end offset from the sections coming into each joint.
  - Enter 1 for **Rigid Zone Factor**. This means that 100% of the potential End Offset length should be taken as rigid in the analysis run.
  - Press the OK button.
- 3. If you set the **Element Shrink** option on from the **Set Elements** form and look at the active graphics window, you will see that there are lines at each joint that show the assigned End Offsets.

Remember: You will need to reset End Offsets every time the frame sections are changed.

Note: The moment and shear values on the beams and columns will be slightly different than with no rigid End Offsets. This is because the rigid End Offset assignment reduces the flexible length of the members.

### **Final Comments**

The steel design tools in SAP2000 are very helpful in designing the frame members. However there are a few things to keep in mind:

- Make sure that all the design data for the sections are correct. The default values that the program uses for design may not be correct due to various methods you may have used to model your structure, e.g. K and Unbraced Length Ratios. You can use the **Display Design Results** form to view this information on the framing. For convenience, you can also view the analysis sections at the same time as the design information.
- 2. Check that the design combos the program has provided are correct and sufficient for your particular structure. If they are not, add your own to the list used in design.
- 3. Check the final design results at key locations to make sure they are the results you expect.

#### Tutorial 4 2-D Frame Steel Design

- 4. Check that the load factors used for the P-Delta analysis are correct.
- 5. Redesign the structure whenever you make changes to the model. This will give you a way to see if the members are still acceptable.
- 6. Use a group to help find the total weight of the structure. (See Tutorial 1 for instructions on how to do this.)
- 7. Use groups for your design to reduce the different number of sections that are in your model.
- 8. The *filename*.EKO file contains the total weights for each section used. This information can be used for initial cost estimations.

### Appendix A – Tool Bar Icon Descriptions

Icon	Control Name	Allows You to
	New Model	Start a new model.
<b>N</b>	Open *.SDB file	Open existing SAP2000 file.
	Save Model	Save the current model.
2	Undo	Undo last change.
C	Redo	Reverse last Undo.
1	Refresh Window	Refresh current window using latest data.
	Lock/Unlock Model	Lock model against changes to analysis data.
	Run Analysis	Run analysis.
Q	Zoom	Zoom in on structure by defining area with mouse.
	Restore Full View	Restore full view of model.
$(\mathbf{r})$	Restore Previous View	Restore previous view of model
€	Zoom In	Zoom in to model.
$\mathbf{P}$	Zoom Out	Zoom out of model.
	Pan	Dynamically move structure in any direction.
3-d	Show 3-d view	Show 3-d view of model.
ХУ	Show 2-d View of X-Y/r- $\Theta$ Plane	Show 2-d View of model parallel to X-Y/r- $\Theta$ plane.
xz	Show 2-d View of X-Z/r-Z Plane	Show 2-d View of model parallel to X-Z/r-Z plane.
yz	Show 2-d View of Y-Z/ $\Theta$ -Z Plane	Show 2-d View of model parallel to X-Z plain or a developed view of the r-Z plane.
60	Perspective Toggle	Show view in 3-d perspective.
× 0	Shrink Elements	Shrink all elements to help view element connectivity.
	Set Element	Set visibility of elements and their properties.
Ŷ	Up One Gridline	Move up one grid line in 2-d viewing plane.
₽	Down One Gridline	Move down one grid line in 2-d viewing plane.

Icon	Control Name	Allows You to
	Pointer Tool	Select elements individually or within a box.
	Select All	Select all elements in drawing.
	Restore Previous Selection	Restore previously selected elements.
Cit	Clear Selection	Clear all selected elements.
	Set Intersecting Line Select Mode	Select all elements intersected by drawn line.
<b>*</b>	Reshape Element	Move elements by selecting them at their center and to reshape them by selecting them at their ends.
•	Add Special Joint	Add a joint that is not automatically added when an element is entered.
	Draw Frame Element	Draw a frame element by locating its end locations.
	Draw Shell Element	Draw a shell element by locating its corners.
1	Quick Draw Frame Element	Draw a frame element between grid lines.
$\boxed{\bullet}$	Quick Draw Shell Element	Draw a shell element between grid lines.
<b></b>	Assign Joint Restraints	Assign translational and rotational restraints.
I	Assign Frame Sections	Assign frame section and material properties.
	Assign Shell Sections	Assign shell section and material properties.
â	Assign Joint Load	Assign joint loads.
•**	Assign Frame Span Loading	Assign frame loads.
	Assign Shell Uniform Loading	Assign shell loads.
0	Show Undeformed Shape	Show original structural shape.
	Display Static Deformed Shape	Display deformed shape due to static loads.
•	Display Mode Shapes	Display Mode shapes and periods.
F	Display Element Force/Stress Diagram	Display Element analysis data on the structure and individually.
	Set Output Table Mode	Display Joint or Element Text Output on Screen.

### Appendix B – Floating Toolbar Icon Descriptions